



Catherington Infant School Association (CISA)

Registered Charity Number: 1045305

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March Meeting Minutes

Wednesday 7th April 2025 at 6:00pm

1. Welcome and Apologies.

In Attendance: Heather Hulbert (Chair), Kate Powell (Vice Chair), Charlotte Pickett (Secretary), Rachel Rackett (Treasurer), Lisa Parker, Hannah Whiteley, Sam Bickley-Vaile

Apologies: Stacey Johnson-Searle, Lisa Yates, Lucy Phillips

2. Confirmation of previous meeting minutes

Received confirmation that the previous meeting minutes were done and are on the school website.

3. Easter Fair

So far sold 35 tickets:

- Dolphins 12 + 5 siblings
- Turtles 3 + 2 siblings
- Seahorses 8 + 2 siblings
- Rest, members of the public

Currently have 130 eggs, we feel this is enough given the current numbers, as the event is after Easter if the numbers rise we could potentially get more after Easter if they go in a sale.

Stacey has taken posters to distribute to keep pushing ticket sales. Sam and Kate updating FB and social media.

We now can't have princess the unicorn at the summer fair as she's booked out. Considered having for Easter instead but we decided against it as there's not enough money in it for us and don't want to push parents too far for £5 per ride.

Stacey has tried to get a dressed-up bunny but no luck, looking for volunteers for a parent/adult with an outfit to dress up if possible!

Volunteers for the day:

- Heather
- Kate Charlotte
- Nikki
- Maria

- Mr D
- Hannah
- Sam
- Lisa
- Ellie
- Emily Burgess
- Lucy and Stacey are a maybe

Rachel can also help set up but can't stay all day, Jonny and Simon can help clear up.

Rooms as follows:

Hall – chocolate tombola, guess sweets in the jar, pin the tail on the bunny and any other activities

Rainbow room - refreshments

Turtles - arts and crafts

Dolphins – closed

Dolphins playground – open for egg hunt only

Seahorses – Open for hunt only

Field – shut

Playground – entrance, hunt and egg and spoon races

Activities:

- Colouring
- Egg colouring/decorating
- Bunny plates (using pompoms instead of cotton wool)
- Easter cards?
- Tablecloth colouring
- Pin the tale on the bunny
- Guess the eggs in the jar
- Egg and spoon race
- Easter tattoos
- Easter bonnet competition
- Raffle for giant egg

We have most equipment required for the above with the exception of the pin the tail on the bunny + tattoos (Heather to sort both) and the items for the bunny plate craft (Hannah to sort). Kate has already done other colouring bits and prizes for the competition.

Refreshments:

Food/drink needed:

Bacon

Rolls

Veggie hotdogs

GF rolls

Cans

Coffee – check?

Squash

Decaf coffee
Ketchup/brown sauce
Milk
Sugar
Crisps
Biscuits

Decided to cater for 50 in terms of bacon rolls (90 + 8-10 GF) considering current numbers. Rachel has said she will buy and donate rolls and ketchup.
Heather will check the cupboards at school on 22nd when they go back to see what we will have in terms of the above refreshments.

Prices discussed as follows:

Crafts – free
Pin the tail on the bunny – free
Easter egg hunt – free (prize included with ticket cost)
Tombola – 3 tickets for 50p
Tattoos – 20p each or 3 for 50p
Guess the eggs in a jar – 50p a go
Guess the name of the bunny – 50p a go
Tea & coffee with a biscuit – £1.50
Squash – 50p (adults; free for children)
Cans – £1
Bacon rolls – £2.50
Crisps/chocolate bars – 50p

Hannah has said anything we need to purchase she can get 20% off at Sainsbury's and 10% at B&M

Everyone to keep an eye out on the prices of bacon and cans of drink at local supermarkets to compare best prices. Current best bacon price for a pack of 10 rashers £1.89 in Tesco, Sainsbury's and Aldi

Agreed cash accepted for the Easter fair as well as QR codes on the refreshment stall and raffle.

Sam has brought up the question about volunteers being DBS checked; we need to check the school's policy.

4. Summer Fair

Stall holders already booked and paid:

Petal and Plume
Crafted by Heather
Hampshire Wick

Companies to approach:

Harvest view brownies
Silver shimmer
Petting zoos / Staunton for animals?

Stacey's partner is still offering to build new games but would like to know what, various ideas discussed and talked about including a target with holes, ping pong ball games, hoopla. Kate to go back to Stacey with ideas.

Steve Johnson Estate agents to sponsor the event and will donate a prize of up to £200 in value for the raffle, discussed purchasing a switch or kids Fire table. He'll also make up 15-20 advertising boards and some banners. Hannah has last years' addresses for boards.

Stacey is organising contacts for other raffle prizes, she's been given last years list as a start, will need volunteers to collect.

Discussed adopt a teddy instead of teddy tombola, different prices for different sized bears.

Non-uniform day for donations, suggested dates:

23rd May – Tombola items

13th June – bottle

27^h June – Cakes/food

BBQ - Lisa and Kate have offered to lend their BBQs, Jonny can transport them in his van.

Fire or police engine to visit the fair, to enquire about, ask Hayley and Kate to ask family.

Rocksteady to do a performance? Need to contact other music, dance theatre groups etc.

5. Any other business

Our May event:

Currently a disco booked in for Wednesday 21st May, but thoughts are that this is too close to the end of term year 2 leavers disco. Discussed changing it to a film night as this was cancelled recently.

However regardless of what the event is there's a lack of volunteers who can help on that datedue to work commitments (or a Wednesday in general due to other activity commitments).

Do we cancel altogether or change it to another type of event that week such as a bake sale?

Heather to discuss with Maria?

Tea towels:

Agreed not to do them this year, maybe every other year

Grant funding updates:

We should find out about the big grant from East Hants council in June/July.

Heather has applied for the Tesco grant but this could take 12 months to come through

Lisa Parker mentioned Growing cooking for schools as another idea

Previous grant money allocated from local councillors has been granted is now in the bank account (£1000)

Cost of the trim trail has now gone up due to the cost of materials rising from £16,000 to £17,800.

6. Date of next meeting

Tuesday 6th May 6pm at school

